

**City of Stayton
City Council Meeting Action Minutes
May 18, 2015**

LOCATION: STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

Time Start: 7:00 P.M.

Time End: 8:56 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Ralph Lewis	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Katinka Bryk, Library Director
Councilor Brian Quigley	Lance Ludwick, Public Works Director
Councilor Joe Usselman	Rich Sebens, Police Chief
	Christine Shaffer, Finance Director
	David Rhoten, City Attorney (excused)

AGENDA	ACTIONS
REGULAR MEETING	
Announcements	
a. Additions to the Agenda	None
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None
Presentations / Comments from the Public	
a. Bill Martinak	Inquired about taking fill material from the Phillips Estates subdivision to use in the construction of new soccer fields at Stayton High School. Mr. Ludwick felt as long as no structures were being built on the material, there shouldn't be any issue.
b. Duane Dahlum	Mr. Dahlum and Ms. Lambert spoke about the Marion County Veterans Task Force. They requested the City Council appoint a local representative.
c. Élan Lambert	
d. Wayne Lierman	The new home constructed on E. Virginia is now being occupied. It was his understanding that curbs and sidewalks would be complete prior to the home being occupied. Staff was unaware of the home being occupied and no certificate of occupancy has been issued. They will look further into this matter.
e. Swearing in of new Police Reserves by Chief Rich Sebens	Chief Sebens swore in new reserve officers Andrew Borges, Markum Megale, and Jason Conwell.

f. Recognition of Officer RatheLeGurche	Chief Sebens recognized Officer RatheLeGurche for completing the requirements to earn his Basic Police Certification through the Department of Public Safety Standards and Training.
g. Introduction of New Police Lieutenant Charles Button	Chief Sebens introduced Stayton's new Police Lieutenant, Charlie Button who was promoted from the Sergeant position. He has been with the Stayton Police Department for 9 years.
h. Library Foundation Storyteller Commitment and Endowment Contribution	Stayton Public Library Foundation representatives Deana Freres (co-President) and Brenda Moore (Director) presented the City with a letter pledging their continued support for the Storyteller program for the upcoming year and a contribution of \$25,000.
Consent Agenda a. April 20, 2015 City Council Minutes b. May 4, 2015 City Council Goal Setting Session Minutes c. Resolution No. 927, Authorizing Changes to the Adopted 2014-2015 Budget	Motion from Councilor Niegel, seconded by Councilor Lewis, to approve the Consent Agenda as presented. Motion passed 5:0.
Public Hearing Resolution No. 928 and Resolution No. 929, Certifying Eligibility and Electing to Receive Revenue Sharing Fund a. Open of Hearing b. Staff Report – Christine Shaffer c. Questions from Council d. Proponents' Testimony e. Opponents' Testimony f. General Testimony g. Questions from the Public h. Questions from the Council i. Staff Summary j. Close of Hearing k. Council Deliberation l. Council Decision on Resolution No. 928 and Resolution No. 929	7:35 p.m. Ms. Shaffer briefly reviewed the report included in the Council packet. None None None None None None Nothing further. 7:39 p.m. None Motion from Councilor Lewis, seconded by Councilor Quigley, to adopt Resolution No. 928 as presented. Motion passed 5:0. Motion from Councilor Quigley, seconded by Councilor Lewis, to adopt Resolution No. 929 as presented. Motion passed 5:0.
Unfinished Business Analysis of Alleys and Undeveloped Streets Rights of Way a. Staff Report – Dan Fleishman b. Council Deliberation	Mr. Fleishman provided a brief presentation and reviewed the report included in the Council packet. Council discussion regarding the reasoning this

c. Council Decision

2015-2016 City Council Goals

a. Staff Report – Keith Campbell

b. Council Deliberation

c. Council Decision

topic had been brought forward by staff. Additional discussion of what would happen if the proposed alleys were vacated and liability.

Comments from the Public

- Sherry Masser spoke in opposition of the alley vacation.
- Tadd Humphries would like to see the alley vacated where he owns property, and would welcome an easement.

Motion from Councilor Glidewell to spend no further time on this topic. **Motion died due to lack of a second.**

Motion from Councilor Niegel, seconded by Councilor Usselman, to leave topic open and come back to it at a later date. **Motion passed 5:0.**

Mr. Campbell briefly reviewed the staff report included in the packet.

Councilor Glidewell commended the list presented. She requested a review of progress every six months.

Motion from Councilor Niegel, seconded by Councilor Quigley, to approve the 2015-2016 City Council Goals. **Motion passed 5:0.**

New Business

Ordinance No. 981, Amending SMC 12.04.140 to Protect City Investment in Pavement and Declaring an Emergency

a. Staff Report – Lance Ludwick

b. Council Deliberation

c. Council Decision

Mr. Ludwick briefly reviewed the staff report included in the Council packet.

Councilor Quigley spoke in support of the Ordinance.

Motion from Councilor Lewis, seconded by Councilor Usselman, to adopt Ordinance No. 981. **Motion passed 5:0.**

Award of Contract – W. Washington Street Overlay

a. Staff Report – Lance Ludwick

b. Council Deliberation

Mr. Ludwick reviewed the report included in the Council packet.

Councilor Glidewell inquired about points for local contractors. Mr. Ludwick explained out of state bidders receive a deduction in points.

<p>c. Council Decision</p>	<p>Further discussion of where the request for bids is advertised. The request was placed in the Daily Journal of Commerce and on the City's website.</p> <p>Motion from Councilor Niegel, seconded by Councilor Glidwell, to award the W. Washington Street Overlay Project to Knife River in the amount of \$159,052.50. Motion passed 5:0.</p>
<p>Staff / Commission Reports</p> <p>Finance Director's Report – Christine Shaffer</p> <p>a. April 2015 Monthly Finance Department Report</p> <p>Police Chief's Report – Rich Sebens</p> <p>a. April 2015 Statistical Report</p> <p>Public Works Director's Report</p> <p>a. April 2015 Operating Report</p> <p>Planning & Development Director's Report – Dan Fleishman</p> <p>a. April 2015 Activities Report</p> <p>b. Application for Enterprise Zone Benefits</p> <p>Library Director's Report – Katinka Bryk</p> <p>a. April 2015 Activities</p>	<p>No further discussion.</p> <p>Brief review of Chief Sebens report, along with discussion of body cameras and the annual fishing derby.</p> <p>Brief discussion of potential water shortages this summer, volunteers, fire hydrant replacement and testing, and the upcoming June 20 I-Serve event.</p> <p>Mr. Fleishman reviewed his activities report and spoke about the recent application received for Enterprise Zone Benefits.</p> <p>Ms. Bryk recognized Patti Sampson as the Library's Volunteer Coordinator. Also, brief discussion of recent author visits at the Library.</p>
<p>Presentations / Comments From the Public</p>	<p>None.</p>
<p>Business from the City Administrator</p>	<p>Mr. Campbell reminded everyone to turn in their ballots for the May 19th election. The Stayton Public Library is a designated ballot drop-off point.</p>
<p>Business from the Mayor</p>	<p>None.</p>
<p>Business from the Council</p>	<p>None.</p>
<p>Future Agenda Items – June 1, 2015</p> <p>a. 2015-2016 FY Budget – Public Hearing and Adoption</p> <p>b. YMCA Agreement</p>	

APPROVED BY THE STAYTON CITY COUNCIL THIS 1ST DAY OF JUNE 2015, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 6/1/15

By: Henry A. Porter
Henry A. Porter, Mayor

Date: 6/1/15

Attest: Keith D. Campbell
Keith D. Campbell, City Administrator

Date: 6/2/15

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder